



UNION GENERAL HOSPITAL INC.

Dear Parents/Guardians of Union County School Students,

It is my pleasure to introduce to you the Union General Hospital School Based Health Clinic (SBHC). We look forward to serving the children and families of the Union County School System. With the SBHC, our desire is to be available for your children's health care needs.

What is a school based health center (SBHC)?

- Union General Hospital SBHC is a comprehensive Primary Care site located at Blue Mountain Family Practice. The doctors' offices of High Mountain Healthcare (Dr. Thompson and Dr. Nunn), Dr. Wiles, and Dr. Breedlove are also participating providers.
- Only students and staff at Union County Schools can be served at this time.

What services will SBHC offer?

- Care for acute illnesses (i.e., sore throat, earache, colds, rashes, eye infections)
- Minor injuries (i.e., scrapes and muscle strains)

How do I enroll my child with SBHC?

- Fill out the health questionnaire and consent forms. These can be found on the UC School website or UGH website (www.uniongeneralhospital.com)
- Give a copy of your insurance card to the SBHC.

What if my child is enrolled with Medicaid, WellCare or PeachState?

The SBHC is a part of several insurance plans including the Georgia Medicaid, WellCare, Amerigroup, and PeachState. Please provide a copy of your insurance card front and back for billing purposes.

What if my child is enrolled with a private insurance plan?

Please provide a copy of your insurance card front and back in order to verify if you can use your card at the school site.

What if my child does not have health insurance?

You may be eligible for free or low-cost insurance offered through the State of Georgia. Without proper documentation of insurance, you may be financially responsible for services rendered.

When is SBHC open?

- Monday-Friday, during school hours, when school is in session

Does a parent/guardian have to be present?

- Parents/guardians are required to attend all specialty care appointments.
- Parents/guardians are strongly encouraged to be present when a primary care provider is treating a child for an acute illness.
- If a parent/guardian cannot be present, a representative from the clinic will make contact with the parent/guardian to inform them of what happened during appointment.
- Parents/guardians are expected to follow up with the SBHC or provider with any questions about the child's appointment.

We are excited to offer these services to you this year. Please contact your school nurse with any questions you may have.

Thank you-

Union General Hospital, Inc.



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PRIVACY PRACTICE/CONSENT FORM

(Consent to treatment and authorization to release information and assignment of benefits)

The Union County Board of Education has joined in partnership with Union General Hospital, Inc. and other primary care providers to develop a comprehensive school-based collaborative healthcare center. Medical services will be provided via telemedicine and includes diagnosis and treatment of acute illnesses and minor injuries, management of chronic illnesses, management/maintenance of monthly medications, health education/promotion, and referrals to medical subspecialists and community agencies. The primary focus of the center is to provide quality, accessible health care to the children of Union County, in order to have a positive impact on the children’s health, school attendance, and academic performance.

In order for your child to receive services at the health center, this consent form must be completed and proper documentation of insurance obtained.

I hereby voluntarily give my consent for _____ to receive health services at
(Insert child’s name)

Union General Hospital SBHC. I further authorize any physician or designated healthcare provider (nurse practitioners, physician assistants, college student interns, etc) working for the clinic to provide such medical tests, procedures, and treatments as are reasonably necessary or advisable for the medical evaluation and management of my child’s health. Furthermore, I agree to actively participate in the primary health care of my child by accompanying him/her to center appointments as often as possible and attending educational programs developed for parents/guardians.

_____ I authorize release of information from my son or daughter’s medical record of the family doctor or primary care provider designated by me whenever necessary for his or her care including referrals and/or emergency services.

_____ I give consent to the Union General Hospital SBHC to examine my son or daughter’s full school record, including attendance and other information that may assist the staff in helping my son or daughter.

_____ I authorize Union General Hospital SBHC to release information regarding treatment to third party payers such as Medicaid or other insurers for the purposes of billing or for any other reason in accordance with acceptable medical practice pursuant to the law.

If patient is seen at Blue Mountain Family Practice, charges for services rendered to students not insured and as HMO insured patients choosing to use our services out of network will be based on a sliding fee scale. No students will be denied services because of inability to pay at Blue Mountain Family Practice.

_____ I understand the Union General Hospital SBHC is permitted to disclose protected health information about my child for the purposes of payment, continued care or treatment, and healthcare operations.

_____ If my child’s protected health information includes any records containing information related to the treatment of any infectious disease (including AIDS), drug or alcohol abuse and/or mental illness, I hereby give consent to the disclosure of this information by these clinics only as reasonably necessary to accomplish the purposes described above, and I waive any privileges with regard to such disclosure. I also understand that I can withdraw my consent for disclosure of such information at any time except to the extent action has been taken in reliance upon such consent.

_____ I understand that my signing this consent allows the physician and professionals at Union General Hospital SBHC staff to provide comprehensive health services. I also understand that I have the right to withdraw this consent at any time upon written notice to the school and / or clinic staff.

I have read and understand the above information and give permission for my child’s care as described. I also understand that I may obtain further information regarding the health services offered by the clinic by contacting the school nurse.

Name of Parent or Legal Guardian

Name of Student

Signature of Parent/Legal Guardian

Relationship to Student

Date: _____

Authorization to Bill Insurance

Patient's Name: _____

Patient's Birth Date: ___ - ___ - _____ Patient's Social Security # _____ - _____ - _____

Primary Insurance Company: _____

Name of person insured if patient is a dependent: _____

Insured's birth date ___ - ___ - _____ Insured's Social Security # _____ - _____ - _____

Group # _____

Policy or Member # _____

Secondary Insurance Company: _____

Group # _____

Policy or Member # _____

Responsible Party:

Name: _____ Date of Birth: _____

Social Security # : _____ - _____ - _____ Employer: _____

Authorization

The undersigned patient, or authorized individual acting on behalf of the patient, understands and agrees as follows:

1. Grant permission to all physicians, therapist, laboratories, and any other professionals to perform and administer care and treatment of the patient, or designated other qualified health care provider for such services.
2. Grant permission to release to the third party payor (or payers), Medicare, Medicaid, their representatives and/or other physician(s) involved in the patient's care, any information in connection with any care rendered to patient.
3. Grant permission to bill third party payor or (payers) with benefits paid directly to the appropriate provider when assignment is accepted.

Letter of Responsibility:

I understand that I am responsible for any unpaid bills not covered by Medicaid, Medicare, and any other private insurance companies. The physicians will not accept any retroactive Medicaid cards on paid accounts. Thus, I will not be entitled to any refunds of Medicaid payments.

(Signature of parent/guardian)

(Date)

(Student's Name)

We appreciate you for placing your confidence in us by choosing our staff for your medical needs. Our physicians and staff are dedicated to serving you.

STUDENT INFORMATION PACKET

Date _____ Grade _____ Homeroom _____ School year _____

Patient Information

Name _____ Social Security Number _____

Sex: M / F _____ Race _____ Date of Birth _____ Age _____

Street Address _____

City _____ State _____ Zip Code _____ County _____

Student Resides With _____

Mother's/Guardian's Information

Name _____

Street Address _____

City _____ State _____ Zip Code _____ County _____

Employer _____ Work Number/Extension _____

Home Phone _____ Cell Phone _____ Other _____

Father's /Guardian's Information

Name _____

Street Address _____

City _____ State _____ Zip Code _____ County _____

Employer _____ Work Number/Extension _____

Home Phone _____ Cell Phone _____ Other _____

Person to Notify in Case of Emergency (other than parent/guardian)

Name _____ Relationship to patient _____

Street Address _____

City _____ State _____ Zip Code _____ County _____

Home Phone _____ Cell Phone _____ Other _____

In order for your child to receive services at Union General Hospital SBHC, this consent form must be completed and proper documentation of insurance obtained.

I hereby voluntarily give my consent for my child listed above to receive telehealth services through Union General Hospital SBHC. I authorize any physician or designated health/mental health professional working with Union General Hospital SBHC to provide care. I understand that additional consent will be obtained prior to each appointment.

I prefer for my child to be seen by the following healthcare provider affiliated with Union General Hospital SBHC if possible:

- Blue Mtn Family Practice (*Accepting new patients*) Dr. Breedlove (*Must be a patient of this practice*)
 Dr. Thompson Dr. Nunn Dr. M. Wiles Dr. E. Wiles
(*Must be a patient of these practices*) (*Age 18 and over only*) (*Age 18 and over only*)

**If a visit with the preferred healthcare provider cannot be accommodated, the visit will be defaulted to Blue Mountain Family Practice. If the patient is seen by Blue Mountain Family Practice, and this is not their primary care provider, then a summary of the visit will be forwarded to the patient's primary care provider listed.*

Parent/Guardian Signature _____ Date _____